

DURAND COMMUNITY UNIT SCHOOL DISTRICT #322
REGULAR MEETING OF BOARD OF EDUCATION
AGENDA
APRIL 11, 2011
6:00 P.M.
BOARD CONFERENCE ROOM

(Board will audiotape open meeting for minutes)

I. CALL TO ORDER/PLEDGE/ROLL CALL

II. PUBLIC COMMENTS TO AGENDA ITEMS

The Board of Education welcomes comments and questions from the public. If you wish to address the Board at this meeting, please fill out a Visitor's Card available in the back of the room and present them to the Board's Administrative Assistant before the meeting begins. When recognized by the Board President, please stand. We ask that you limit your comments to five (5) minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. The Board President may shorten or lengthen an individual's opportunity to speak. The President may also deny an individual the opportunity if the individual has previously addressed the Board on the same subject within the past 2 months. Personnel matters will not be discussed in open session.

2:01 – TEACHER FEATURE – Mrs. Williams and Mrs. McDivitt

III. ADOPTION OF AGENDA

Motion & Action

IV. CONSENT AGENDA, (minutes from March 3, 2011 and March 14, 2011), accounts payable, and approval of the destruction of the October 2009 taped closed session minutes).

Motion/Action/RC

V. NON-AGENDA ITEMS

Legislative

5:01 Gov. Patrick Quinn (d) (271) 782-7884

Springfield Office: 214 Statehouse, Springfield, IL 62706

www.standingupforillinois.org/contact

Chicago Office: 312-814-5220

James R. Thompson Center, ste. 15-200,
100 W. Randolph, Chicago, IL 60601

5:02 Sec. of State Jesse White (D) (217) 782-2201

Springfield Office: 213 Statehouse, Springfield, IL 62706

Fax: 217-785-0358 website: www.cyberdriveillinois.com

Chicago Office: 312-814-6165

James R. Thompson Center, Ste. 5-400
100 W. Randolph, Chicago, IL 60601

5:03 Attorney General Lisa Madigan (D) (217-782-9000)

Springfield Office: 500 S. Second St., Springfield, IL 62706

Attorney_general@stg.state.il.us

Chicago Office: (312) 814-3000

James R. Thompson Center, Floor 12
100 W. Randolph, Chicago, IL 60601

5:04 Sen. Tim Bivins (R) (815) 233-0037 Fax (815) 232-0777

50 W. Douglas St., Freeport, IL 61032

5:05 Rep. Jim Sacia (815) 232-0774 Fax (815) 232-0777

50 W. Douglas St., Freeport, IL 61032

5:06 U.S. Rep. Don Manzullo (R) (815) 394-1231 Fax (815) 394-3930

415 S. Mulford, Rockford, IL 61108

2228 Rayburn HOB, Washington, D.C. 20515-1316

Washington D.C. (202) 225-5676 <http://manzullo.house.gov>

5:07 U.S. Senator Richard Durbin (D)

(202) 224-2152 dick@durbin.senate.gov

VI. ADMINISTRATIVE REPORTS

6:01 Dolan Education Center Principal's Report – Mr. Parent

Information Item

6:011 – Program: On March 18 Dolan hosted Crystal Thelen (Winnebago County Fair Queen) for a Drug prevention day provided to the Elementary school age students. Students were involved in an

open discussion regarding drug use. Each student made a poster and put a message on the side walk entering Dolan. The Junior High and High school students watched the documentary *"The Truth About Drugs"* Distributed by Foundation for a Drug-free World. Both programs went very well and a special thanks to Miss Thelen for volunteering with the younger students.

6:012 Crisis Team: On March 18 the Crisis team assisted Mr. Voigt on training the remainder of the staff on evasion & escape techniques. The program ended with a question and answer time which was very productive as the entire staff were involved.

6:03 Awards Ceremony: On March 24 Dolan hosted the Third Quarter grade and awards ceremony. Students making Honor Roll were; Trevall Anderson-Dixon, Daniel Pottorff-Dixon, Dylon Brown-Durand, Dane Schulte-Durand, Harley Stone-Rockford.

6:02 Elementary Principal's Report – Mr. Alberstett

Information Item

6:021 – Approve S.I.P. Plan: I organized and ran the March District School Improvement Team meeting. Members finalized the District School Improvement Plan, (see attached). **Information Item**

6:022 – March S.I.P. Day: I organized the March SIP Day for the Elementary. Staff members worked on a summer reading program. They also looked at ISAT preparation and how to improve on that for next year. Summaries of the S.I.P. evaluations for the Elementary and Junior High are attached.

6:023 – Good Citizenship: The Good Citizenship luncheon was held on March 15. Pizza was provided by Ciminis with 14 parents or family members attending.

6:024 – ISAT Tests: ISAT tests were administered and then packaged and returned for scoring.

6:025 – Data Team meetings: Data Team meetings were held for grades K-6. Progress monitoring of students were discussed and small changes in educational programs for students were discussed.

6:026 – Kindergarten Screening: Kindergarten screening was held at the Community Room of the Durand State Bank on February 22 and 23. Preschool screening was held as well in the Durand Media Center on March 24 and 25.

6:027 – Meetings: I attended annual reviews for special education students. The IEP's were reviewed and educational plans for the next year were made.

6:03 Junior High and High School Principal's Report – Mr. Pinker

Information Item

6:031- Meetings: I conducted three parent meetings dealing with grades, discipline and athletic related issues. I attended a CareerTec meeting where we discussed the different grants that have come through from the State and the monies that we would receive. We reviewed upcoming curricular changes. We discussed the money that is left to spend out of our grants for this year. I will be attending a NUIC meeting with Mr. Robertson. We will be discussing next year's schedules, sportsmanship and other conference related issues. I attended two administrative meetings. The administrative staff discussed issues at the District and upcoming events. I facilitated one faculty meeting. Attached is the agenda from that meeting. I facilitated one Curriculum Council meeting. We continued discussing common core standards grades K-12, honors courses, course descriptions, barracuda, textbook rotation, PBIS and curriculum mapping along with other curriculum related issues. Attached is the agenda from the meeting. I attended an eight-block meeting where we finalized the survey about eight-block. The survey will be available on line for parents and students to fill out. I sent an instant message out to parents in the district on 3/23/11. I facilitated a handbook committee meeting. We discussed the items in the handbook that we will be reviewing. Each member received a copy of the handbook, a list of members and a list of meeting dates.

6:032 - Special Education: I attended eleven annual review IEP meetings and two RTI meetings to review student eligibility and update their current IEPs when necessary.

6:033 – Science Olympiad Results: Please see attached document providing the results.

6:034 – March S.I.P. Day: I organized the March SIP Day for the Junior High and High School. Staff members worked Common Core integration. Summaries of the S.I.P. evaluations for the Junior High and High School are attached.

6:04 Athletic and Transp. Director's Report – Mr. Robertson

Information Item

6:041 – Spring Activities: Spring sports are off and running. We have begun play in both baseball and softball and our track opener is still pending due to weather cancellations. The high school girls, boys wrestling and cheerleading teams were honored at the awards assembly on March 1. The boys' basketball was held separately on March 9 due to Bob Sweet competing in the IHSA 3-point showdown. of the game. A letter from the IHSA as well as an email to Mr. Robertson is in the board packet.

6:042 – Donkey Basketball: Durand Schools teamed up with the Durand Athletic Boosters on March

18 for Donkey basketball. It was a packed house for a great fundraiser. Numerous teachers and students participated.

6:043 – Meeting: Dave Meissen and I met with the Transportation Director and Athletic Director from Pecatonica Schools. We finished the spring transportation routes for the spring cooperative sports.

6:044 - SAWA Report: Durand High School received an IHSA sportsmanship award. The girl's team and coaching staff were cited for terrific sportsmanship when our girls hosted Freeport Aquin on January 29, 2011 for our senior night. The SAWA report was generated by an official of that game. The email communication is attached.

6:045 – Schedules: I am currently completing 2011-2012 athletic schedules. The tentative Junior High Wrestling schedule is included as part of this report.

6:05 Technology Report – Mrs. Winchel

Information Item

6:051 – Participated in and passed Peer Review at ROE on March 10th. Posted seasonal help job descriptions and will be conducting interviews and selecting applicants by April 15. I purchased computers to replace lab and add a new lab to Junior High School. I am installing new Anti-Virus Software (Sophos). I increased bandwidth through Mediacom. Set up laptops for SIP day training. Created a Google Form for 8 Block Survey. Worked with Nicole Richardson and Laurel Buss to create and consolidate registration forms (see following pages). I worked with Elementary teachers for ISAT presentation and set up presentation for Sportsmanship meeting at Durand State Bank. Lastly, I closed 130 technology work tickets for March and sent 3 School Messenger notifications for March

6:06 Nurses Report – Mrs. Meinert

Information Item

There were 752 student assessments conducted. 218 medications were administered. One incident report was completed. Four health histories were completed. Four cases of strep throat were reported and notes were sent home to corresponding Elementary classrooms. Twelve cases of pinkeye were reported and notes were sent home to corresponding Elementary classrooms. One case of impetigo was discovered and notes were sent home to the corresponding Elementary classroom. One case of influenza was reported and notes were sent home to the corresponding Elementary classroom. One case of mononucleosis was reported in High School. I conducted hearing and vision screenings for the Preschool Screening Program on the 24 and 25. No referral was made. AED maintenance checks and control tests were conducted on all three AED's on the 16. All three AED's were cleared for use. AED checks and controls tests were documented. I am working on a staff training for diabetic emergencies and Epi-Pen use/administration which has been scheduled for April 28. In the future this training will be annually conducted during the first two institute days in August.

Mr. Alberstett has proposed a resolution to the lack of substitutes for the Health office. I would like to thank him for his efforts in resolving this issue promptly.

6:07 Maintenance and Custodial Department – Mr. Gassman

Information Item

6:071 – Update: I changed air filters and placed glass between High School computer room and the Media Center. I picked up a piano at Lake Summerset which was donated to the school. I installed emergency lighting in the Elementary bathrooms, front hall bathrooms and the High School hallway. I am researching motion sensor lights in the High School, Junior High and north-south hallways. I attended a boiler training seminar in March. I am currently organizing summer projects, set up ball diamonds and discussing the summer work schedule with Mrs. Winchel.

6:08 Superintendent's Report – Mr. Duffy

6:081 - Enrollments: Please see the enclosed update.

Information Item

6:082 – Special Education Co-Op Status: We need a motion to approve the Special Education Co-op classroom. It will be set-up and used beginning this summer.

Motion/Action/RC

6:083 – Amended Calendar for 2010-2011: This is the amended calendar for 2010-2011. We will need a motion to adopt.

Motion/Action

6:084 – Approval of Calendar for 2011-2012: This is the proposed calendar for the 2011-2012 school years. We will need a motion to approve.

Motion/Action

6:085 – IHSA: The IHSA sent Durand Schools a letter for our School Board to vote that Durand schools continues to be involved with the IHSA.

Motion/Action

6:086 – Registration for 2010-2011: Please review the enclosed revised forms. What was once on about 15 pages of paper is now on two. I think Angie Winchel, Laurel Buss and Nicole Richardson

have done an excellent job with this revision. I think our parents will love them - I would have as a parent. We are intending not to give out a student handbook to each student, but refer them to the web-site. For those parents that want a hard copy, one will be provided. The Board needs to discuss the registration fees regarding adjusting them for the coming school year. **Motion/Action/RC**

6:087 – Career Tec Classes: Please see the pre-registration numbers on our CareerTec courses. **Information Item**

6:088 – Library Award: If our library paraprofessional is not approved next year, this is the amount of funding we will lose. **Information Item**

6:089 – Boone-Winnebago County Information: I have enclosed the information from the Regional Superintendent. I think all of you will find this information interesting and informative. **Information Item**

6:090 – Early Graduates: A motion is needed to approve the following students for early graduation: Emily Dodge, Catherine Brown, and Ahlea Adams Halley Long and Morgan Hardy **Motion/Action**

VII. BOARD MEMBER REPORTS OR REQUESTS

7:01 - Board Communications – Mrs. Burdick **Information Item**

7:02 - Board Meetings – Mr. Johnston

7:03 - Finance and Budget – Mr. Johnston

7:04 - Career Technology Co-Op – Mr. Funfsinn

7:05 - Special Education - Mr. Sullivan

7:06 - Curriculum/Technology – Mrs. Burdick

7:07 - Policy - Mr. Sullivan

7:08 - Nutritional Task Force – Mr. Sullivan

7:09 - School Handbooks – Mr. Johnston

VIII. OLD BUSINESS

8:01 – Second Reading of Policies from Issue 75 – Mr. Sullivan **Motion/Action**

8:02 - Permission for Gym Use – Mr. Robertson: Mr. Chad Gassman is requesting the use of the gym for once a week practices for a traveling basketball team with 6 or 7 Durand girls on the team beginning this summer. The majority of the time it will be used on Sundays. **Motion & Action**

IX. NEW BUSINESS

X. DISTRICT BUSINESS REPORT

10:01 - Fund Balance Report

10:02 - Expenditure Summary by Fund

10:03 - Investment Summary

10:04 - Quarterly Activity Account Report

XI. FUTURE MEETINGS

April 28, 2011 (Thursday)	6:00 p.m.	Special Board Meeting
May 3, 2011 (Tues.)	7:30 a.m.	Agenda Meeting
May 3, 2011 (Tues.)	6:00 p.m.	Policy Meeting (if needed)
May 5, 2011 (Thurs.)	5:30 p.m.	Board Coffee
May 9, 2010 (Mon.)	6:00 p.m.	Monthly School Board Meeting

XII. EXECUTIVE SESSION

1. The appointment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
2. Student disciplinary cases. 5 ILCS 120/2(c)(9)
3. Discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21)
4. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

XIII. ACTION ITEMS/PERSONNEL & SITES/HIRING & Contract Issuance/Directives

1. Resignations and Leave of Absence
2. Contract Issuance
3. Executive Minutes

XIV. ADJOURNMENT