

DURAND COMMUNITY UNIT SCHOOL DISTRICT #322 MINUTES

TYPE OF MEETING: REGULAR

DATE OF MEETING: OCTOBER 11, 2011

TIME OF MEETING: 6:00 PM

PLACE OF MEETING: BOARD ROOM

MEETING CALLED TO ORDER BY: SUE KINNEY, PRESIDENT

RECORDING SECRETARY: SUSAN GIBLER

MEMBERS PRESENT: SUE KINNEY
AMY BURDICK
TOM SULLIVAN
BRAD FAULKNER
JEFF MCCOY – (Via phone)

IN ATTENDANCE: Curt Stalheim, Mike Duffy, Jeff Pinker, Mark Parent, Bill Damon, Kurt Alberstett, Amy Smart, and Marilyn Stinnett

CALL TO ORDER/ROLL CALL/PLEDGE

The regular meeting began at 6:00 p.m. The Pledge of Allegiance was recited. The meeting began with President Sue Kinney calling the meeting to order. Roll call: Tom Sullivan, here; Amy Burdick, here; Brad Faulkner, here; Jeff McCoy, here; (via phone) and Sue Kinney, here.

PUBLIC COMMENTS TO AGENDA

There were no comments from the public.

TEACHER FEATURE

Mr. Jeff Pinker and Mr. Kurt Alberstett provided handouts and spoke about the Common Core Standards which are being implemented in our district. There are 48 States and three territories who have adopted these standards. This will be beneficial when a school receives a new student as they will have been taught the same Common Core Standards. The standards are aligned with college and work expectations. This is a State led effort not a “No Child Left Behind”. Mr. Alberstett reviewed the PBIS program, i.e. Problems, Behavior, Intervention and Support. Both the Common Core Curriculum and the PBIS are both major initiatives for our District to take on. This will take a few years for full implementation. It supports being a better learning environment. Mr. Alberstett is looking forward to implement the PBIS program. All of the handouts which were reviewed by both are attached to these minutes.

ADOPTION OF AGENDA

Motion made by Mr. Faulkner, second by Mr. Sullivan to adopt the agenda as presented. Voice vote all were in favor, the motion carried.

CONSENT AGENDA

Motion made by Mr. Faulkner, second by Mrs. Burdick to approve the consent agenda which included Board minutes from September 12, and 28, 2011, abstract of bills, and approval of destruction of the April 2010 taped closed session. Roll Call: Tom Sullivan, aye; Jeff McCoy, aye; Brad Faulkner, aye, Amy Burdick, aye; and Sue Kinney aye. The majority were in favor, the motion carried.

ADMINISTRATIVE REPORTS

Dolan Education Center - Mark Parent

6:012 – CPR/AED: The Dolan Staff were trained in CPR/AED on Sept. 23rd. The certification is for two years.

6:013 – Conference: Mr. Parent attended a law conference on Oct. 3rd. Information received will be relayed to the staff during a scheduled staff meeting.

6:014 – IEP's: Mr. Parent has attended several IEPs for perspective students as well as giving several tours. He has also supervised two events.

6:015 – Fund Raising: Dolan is in the process of looking at options for a fund raiser for a student who was tragically paralyzed during a swimming accident. The students and staff have been dealing with aftermath of this tragic event and our thoughts and prayers go out to Cody & his family.

6:016 – ROE Walk-through: On Oct. 5th the Regional Office of Education did its life/safety walk through. Results are pending, but the verbal report was positive.

6:017 – Dolan Incidents: Mr. Voigt's report is attached.

Mr. Parent did comment that the numbers have increased since the beginning of school year however; they have also had students move.

Elementary School Principal – Kurt Alberstett

6:021 – Meetings: I held a District SIP meeting. The meeting was well attended. School Improvement Days were discussed as well as the "Community Night". We will be holding a "Community Night" on October 12th at 6:30. We will present School Improvement Plans and discuss other education initiatives taking place at Durand Schools. Parents and the general public are invited. I attended the Curriculum Council meeting. Book rotations were discussed as well as Common Core Standards implementations. I held the second elementary faculty meeting of the year. The agenda for the meeting is based on team meetings held beforehand. Items that the teachers want to discuss at the faculty meeting are then put together.

6:022 – Workshop: I attended a workshop on External Coaching for the Positive Behavior Interventions and Supports (PBIS) program that we are implementing at Durand Schools.

6:023 – Student Meetings: I helped organize 6th grade student meetings with the social worker to address concerns with the 6th grade boys. We are working on ways to help them work together better and prepare them for Junior High.

6:024 – Parent Contact: I had numerous contacts with parents concerning student discipline. I attended 7 team meetings to discuss student progress and educational plans.

6:025 - I helped supervise the Junior High Volleyball tournament. Durand took 4th place with Stephen Mack taking first.

6:026 - I helped organized the School Improvement Day. Activities included technology trainings and Common Core Standards work.

6:027 - I helped supervise the Homecoming football game versus Milledgeville.

6:028 – SIP – Durand Elementary School Improvement Plan (see attached)

6:029 – ISAT – ISAT Scores (see attached)

Additional Comments: Mr. Alberstett provided the ISAT information from the last school year as well as the School Improvement Plan from this year. He reviewed this information with the Board explaining the Adequate Yearly Progress Status Report. The Elementary has scored the highest they have ever done in the past. He stated as a school we should be very proud of the staff, students, and community. Lastly he reviewed the 2011-2012 Durand Elementary School Improvement Plan as well as the goals.

Junior High-High School Principal – Jeff Pinker

6:031 – Meetings: I conducted six parent meetings dealing with schedules, registration and discipline issues. I facilitated a Curriculum Council meeting on 9/19. (See attached agenda). I conducted one Jr/Sr High faculty meeting/SIP day on 9/23/11. (See attached agenda). I facilitated five IEP meetings to change a student's schedule and modify their accommodations. I attended four weekly administrator's meetings. The administrative team discussed different issues dealing with registration, beginning of school, budget and other school related issues. I met with representatives from Bryden Ford on 9/20 and 9/27 to discuss and plan an upcoming fundraiser for homecoming. I attended two workshops: one at the ROE on 9/22 where we discussed the changes in attendance laws and truancy, the other at Rock Valley College on 9/26 where we discussed the common core standards and college and workforce readiness. I attended a DARTS meeting where we discussed events in the community. We are looking into ways to promote the Public Library housed at the school. We are looking into new signage advertising the location and times. I attended a CareerTec meeting on 9/22, discussing the financial situation and grants dealing with the different CareerTec programs. They are looking into new programs to offer in the upcoming years like welding. I met with a student teacher from NIU named Ryan Tyrell. He will be observing different History classes and will do his student teaching second semester with Mr. Shepard.

6:032 Students/Parents: I facilitated a Junior High and High School honor roll assembly. We honored the students who made honor roll, high honors, High School VIP members, and Junior High WHAM members. We also honored students who excelled on one or more tested areas of the PSAE.

I had twenty parent phone calls dealing with new students, attendance, discipline and general concerns. I assisted Ms. Stinnett with scheduling new students and helped answer questions about the upcoming year. I continued to assign parking permits to High School students.

6:033 Events: I attended the football games vs. River Ridge on 9/16 and Pecatonica on 9/23. I supervised the following events, JHGVB vs. Dakota, JHGVB Tournament on 9/24, HSGVB vs. Milledgeville on 9/26 and the HSBFB vs. Milledgeville on 9/30. I helped setup ticket takers, assisted in general supervision of the contest, deposited the gate money and helped with the field pick-up. I helped chaperone the Homecoming Bonfire on 9/28 and Dance on 10/1.

Additional Comments: Mr. Pinker stated the District made approximately \$2,000.00 in the fund raiser with Bryden Ford. He felt that it needs to be advertised better next year. He also reviewed the AYP results for Junior and High School. Mr. Sullivan asked if the math review program presented by Polly Perkins a few years ago has shown any success. Mr. Pinker responded saying we did bridge some gaps in the numbers.

Curriculum Updates 2012-2013: Marilyn Stinnett (see attached)

Ms. Stinnett stated most of the curriculum changes made were due to the changes in the State requirements. She reviewed each of the Department changes with the Board and these are attached to these minutes.

Activity/Transportation Director – Peter Robertson

6:041 Fall Season Sports: Our athletic teams are approaching the half-way point of our 2011 fall seasons. The Volleyball Team regional seedings/pairings will be announced October 7, 2011.

The IHSA has released the Class 1A regional site and teams;

Freeport (Aquino) Regional (6T) (map)

Dakota

Durand

Freeport (Aquino)

Orangeville

Pearl City

Rockford (Keith Country Day School)

The varsity football team is currently 3-2 with four games to go. After looking at the IHSA playoff outlook, the coaches and I felt we would need at least a 6-3 record to qualify. The IHSA has done three different scenarios when pairing teams for the playoffs. They have done a 1-32 seed, which is the most unlikely route as the IHSA feels travel is an issue. The other two scenarios are two 1-16 seeds or four 8 team quadrants. The 4 quadrants have been what the IHSA has done the past few years for Class 1A.

The Cross Country regional has yet to be announced, but we anticipate this event being held at Winnebago. **Homecoming 2011** began the week of September 25. Here is the list of events/activities that occurred.

Sunday- Classes to decorate hallways. Supervision by class advisors during the hours they set.

Monday- PJ/Hats, Shades and Suckers Day Homeroom Activity: Sidewalk Chalk for Freshmen and Sophomores; Car Painting for Juniors and Seniors; Evening Activity: DHS Volleyball vs. Milledgeville

Tuesday – Theme Day Freshman: Sponge Bob; Sophomore; Flintstones; Juniors: Looney Tunes; Seniors: Scooby Doo Teachers: Smurfs Homeroom Activity: Vote for Homecoming 2011 Court; Evening Activity: DHS Volleyball @ Polo

Wednesday – Color Day- Freshman – Purple; Sophomore – Orange; Junior – Green; Senior - Red

Teachers - Tie-dye (your choice of colors) Homeroom Activity - Tug-A-War; Evening Activity: Guys' volleyball in the big gym @ 6:30 pm Bonfire @ about 8:30 pm (Dusk)

Thursday – Super Hero Day - Homeroom Activity; none; Evening Activity: DHS volleyball vs. AFC (Homecoming Game)

Friday – Blue and White Day (1/2 Day) Homeroom Activity: Pep Rally and Parade Evening Activity: DHS football game vs. Milledgeville (Homecoming Game) All Court nominees introduced at half-time

Saturday- Dance 8-11 pm Coronation @8:15 pm.

The spirit of the school and our students cannot be questioned. The high school hallway looked spectacular and very exciting the week of homecoming. In addition, it was great to see a lot of kids and staff that participated in the homecoming activities. There were some kids for whatever reason not involved in any activities and were very much involved in the homecoming events. This was a great thing as ALL of our students were involved. The score board was completed on Thursday, September 15, 2011. Ken Gibler and Chuck Lahey spent three hours at the field on this night completing the electrical work. I tested the scoreboards on this night. The following is a list of people, equipment and companies that helped with the project:

LIST OF VOLUNTEERS AND EQUIPMENT TO INSTALL SCOREBOARD

Dan DeMus

Ron Meier

Jim Heinen

Ken Gibler

Peter Robertson

Frank Rollie

Chuck Lahey

Chad Horstmeier

Randy Rollie

Tony Stockdale

Bob Buckner

Gary Haughton

Mark Kelsey – Donated use of his backhoe; Rod Bennett – Donated use of lift and dump truck

Frank Rollie – Donated use of trencher and labor Dan DeMus – Donated use of bobcat and labor

Ron Meier – Donated use of crane and labor

Village of Durand – Paid for Engineering

The scoreboard was used on September 27, 2011 when our JH football teams hosted Pecatonica. We wanted to give the boards a trial run to ensure it works properly. The dedication was held on the evening of September 30, 2011, at the homecoming football game.

The District is grateful and thankful we have so many people willing to help out and make this project a success. The District is also very appreciative of the Heinen family's generous donation.

The IHSA has selected Durand High School as a 2011 Class 1A Boys' Basketball Regional host. The tournament will be the week of February 20 – 25, 2012.

Additional Comments: Mr. Duffy reviewed Mr. Robertson's report. He reported there is one panel on the new scoreboard that is to be replaced hopefully by this coming Friday. Mr. Duffy also showed a plaque which was presented to the 7th grade girls' volleyball team for placing 2nd in an invitational.

Technology Report – Mrs. Winchel

Completed imaging and setting up of new computer lab at Dolan Education Center

Completed installation of VNC through Kace 1000

New teacher training

Technology news and refresher for all staff

STI grade book training and setup for grades 3-12

Had technology help hours in computer lab during teacher institute

Closed 178 work tickets

Installed 2 network printers at Dolan Education Center and removed personal printers

Updating of Village of Volunteers Facebook Page

Configured STI for the start of the school year

Tested all workstations in the building to ensure minimal technology issues for the start of school

Migrated 3 servers into one main server

Sent 3 School Messenger messages

Accepted letter of resignation for Eddie Johnston as Webmaster

Website training

Additional Comments: He added that Mr. Jake Parrott is scheduled on a weekly basis to go to the Dolan Education Center to assist them with their IT issues. The Elementary PTO would like to create a "Facebook" page which could potentially have a link to the District. The Board did not have any objections to this request.

Nurses Report – Mrs. Meinert

First aid was completed 1232 times, 272 medications were administered, 16 incident reports were completed, 2 health histories were completed for IEP's, 3 cases of pinkeye were reported and notes were sent home to the corresponding classrooms. One case of mono was reported and notes were sent home to the corresponding class. Five cases of strep throat were reported and notes were sent home to the corresponding classes. Two cases of viral meningitis were reported and notes were sent home to the corresponding classes. All physicals for new transfer students, PK, Kdg, 6th, and 9th grades have been reviewed. All kindergarten eye examination forms were reviewed. All dental examination forms for

kindergarten, second, and sixth grades were reviewed. Letters were sent to the parents of the students who were lacking health exam and/or vaccination requirements, eye exam requirements, and dental exam requirements. Final notice letters will be sent out the second week in October. Final notice letters for dental exam requirements will be sent in May 2012. If the requirements are not met or not in process of being met those students will be excluded from school as of October 17, 2011. Report cards may be held for students who are lacking eye or dental examination requirements. I have completed the health concerns lists and they were distributed to the appropriate kitchen, bus driver, administrative and teaching staff members. I will reprint and redistribute health concerns lists due to updates after winter break. Illinois mobile dentists have been scheduled to be here November 30, 2011 to give free or reduced price dental exams for students in preschool-8th grades. Permission slips will be sent out in November. Flu shots have been scheduled for staff members on October 20, 2011 from 7:30 - 8:30 a.m. Nurse's office supplies were ordered for the school year. Emergency action care plans for students were reviewed and gone over with appropriate staff. Staff members received Diabetic Emergency training, Epi-Pen administration training, and a presentation on food allergies, Blood Borne Pathogen training, and a review of AED application and use on August 19, 2011. I am working with the technology department on the new health module in STI. We will now be using this module for all health related computer charting. We will be testing how well the system works for the needs of the health office. We are collaboratively working out all the bugs. This new module was a free update thru STI. Currently all health information that can be has been transferred into the new module and I have entered and updated all other information. I performed and documented the AED monthly maintenance checks and performance tests on all 3 AED's on August 25, 2011 and September 19, 2011.

Additional Comments: Mr. Duffy reviewed a few items in Mrs. Meinert's report.

Maintenance and Custodial Department – Mr. Gassman

Prepared and poured concrete slab and set memorial bench on it for Ed Johnston memorial on September 10.

Approximately 70% of the hallway lights are now on motion sensors.

Set HVAC schedules for school hours

Set school bells for holidays, etc.

The east elementary exit doors are scheduled to be replaced this month.

Opened doors on Saturday 8/27 for class reunion picture.

Many last minute teacher requests were done to have rooms prepared for the school year.

Assigned keys to new teachers.

Provided HAZMAT and blood borne pathogen presentation to teachers.

Obtained a building permit for football field light repairs and new scoreboard.

Organized and met with JULIE to get underground lines located for the excavation for the new scoreboard

Assisted with repairs done on lighting at football field to be paid by Athletic Association.

Setup, layout lines and painted football field.

Worked on budget report items with Mr. Damon.

Summer projects are now completed.

Worked with Angie Winchel on phone system training and setup for new teachers.

81 work tickets completed last month

Additional Comments: Mr. Duffy is very pleased with the lighting system in the hallways. All of the lights that were to be changed are now complete. He added that he should receive good feedback from the coaches as now if someone is in a location he/she shouldn't be the lights automatically come on.

Superintendent's Report – Mr. Duffy

Enrollments:

6:081 – Enrollments: (See attached information)

We have increased another three students from last month.

6:082 – Evaluation Summaries: The evaluation summaries are attached from the September 23, 2011 School Improvement Day. He stated overall the evaluations were very good for both the program and the presenters.

6:083 – State Funding: (see attached information) Mr. Duffy reported the Governor has taken away the corporate personal and property replacement tax and use those monies to pay for the Regional Superintendents.

6:084 – ROE Walk-through: On Oct. 5th the Regional Office of Education did its life/safety walk through. A few minor items will be corrected.

6:085 – Driver's Education/Schedule:

Mr. Duffy asked if we do not replace Mr. Schwab next year, do we want to obtain bids for a driver's school where, if possible, the class can be offered prior to the start of the school day. This would provide a considerable savings and the students would achieve this program in a timely fashion. Also, we would no longer need to maintain a car and the high insurance. He assumes it may cost approximately \$400.00 per student. If this is accomplished it would save on cutting a teacher next year. We currently have a teacher who can teach the health portion of Mr. Schwab's position and in addition he can provide behind the wheel safety portion. The Board was in favor of having Mr. Duffy research the driving company and obtains prices for their program. He will report back on this information. Mr. Duffy did add, whatever driver's education company is used, it has to be a certified Driver's Ed teacher behind the wheel.

6:086 – Teacher Employment RIF:

Mr. Duffy stated a Committee needs to be created consisting of board members and members of the DEA in regards to teacher employment and RIF. The Board needs to decide whether we want 1, 2, or more Board members or administrators on this committee. The Board feels that the administrators need to be in attendance and only one Board member.

6:087 – Use of Canine Search Units:

Mr. Duffy stated in the past a canine dog was brought onto the school property to check for drugs. Mr. Duffy suggested the District begin this practice again. He stated the rooms are put on soft lockdown while the hallways and lockers are searched. Usually the locker rooms are also part of the search as well as the parking lots, including faculty and students. He reminded the Board if a hit is made, he/she will be arrested. The Board approved that we begin this practice again.

BOARD MEMBER REPORTS OR REQUESTS

Board Communications – Mrs. Burdick

No communications available.

Board Meetings – President S. Kinney

Northwest Division Dinner Meeting Reminder – 10/13/11

Delegate Assembly Meeting – Delegate and Alternate

President Kinney stated she is the Delegate for this meeting. Mr. Sullivan has agreed to be the alternate if President Kinney is not able to attend.

President Kinney stated the Board attended an IASB Data Driven Workshop on October 1, 2011. She stated the workshop was very good and went well. The information tied in nicely with the information presented tonight.

Lastly, President Kinney asked if the Board Coffee's could be moved to 6:00 p.m. instead of 5:30. The Board Members were in agreement with this. Mr. McCoy suggested we look at this meeting and review whether we maintain it.

7:03 - Finance and Budget – President Kinney

President Kinney explained that the audit had been presented last Thursday evening and Mr. Damon will speak about this.

7:04 - Career Technology Co-Op – Mrs. K. Kinney

No report at this time.

7:05 - Special Education - Mr. Sullivan

No report at this time.

7:06 - Curriculum/Technology – Mrs. Burdick

No new information other than what Mrs. Stinnett had presented.

7:07 - Policy - Mr. Sullivan

No report at this time.

7:08 - Nutrition Task Force – Mr. Sullivan

Mr. Sullivan stated the Nutrition Task Force meeting is scheduled for Wednesday, October 26, 2011 at 6:00 p.m. Two new members are Deb McCoy and Laura McCartney.

7:09 - School Handbooks – Mrs. K. Kinney

No report at this time.

FUTURE MEETINGS

October 13, 2011 (Wed.)	6:00 p.m.	Northwest Division Meeting
October 26, 2011 (Wed.)	6:00 p.m.	Nutrition Task Force Meeting
November 7, 2011 (Mon.)	3:00 p.m.	Agenda Meeting
November 7, 2011 (Mon.)	5:30 p.m.	Policy Meeting – If needed
November 10, 2011 (Thurs.)	5:30 p.m.	Board Coffee
November 14, 2011 (Mon.)	6:00 p.m.	Monthly School Board Meeting
October 13, 2011 (Wed.)	6:00 p.m.	Northwest Division Meeting

OLD BUSINESS

No old business.

NEW BUSINESS

1. Audit Presentation – Mr. Damon

Mr. Damon stated Mr. Gary Meier presented the audit last Thursday. All the Board Members were given a draft of the financial report. He added the financial profile score was financial recognition which is the highest designation. Overall, the audit went very well and no adjustments to the financial statements. Motion made by Mr. Sullivan, second by Mr. Faulkner to approve the audit report as presented. Roll call vote: Tom Sullivan, aye; Brad Faulkner, aye; Amy Burdick, aye; Jeff McCoy, aye; Sue Kinney, aye. All were in favor the motion carried.

2. IHSA Co-Op Agreement (Renewal) Boys/Girls Track & Baseball with Pec. – Mr. Robertson

President Sue Kinney reviewed the two-year Cooperative Agreement regarding boys/girls track and baseball with Pecatonica. Motion made by Mr. Sullivan, second by Mr. Faulkner to approve the IHSA Cooperative agreement with Pecatonica. Roll call vote: Brad Faulkner, aye; Amy Burdick, aye; Jeff McCoy, aye; Tom Sullivan, aye; and Sue Kinney, aye. All were in favor the motion carried.

DISTRICT BUSINESS REPORT

10:01 – Fund Balance

10:02 – Expenditure Summary

10:03 – Investment Report

10:04 – Bank Collateral

10:05 – Activity Fund Balance

Mr. Damon reported on the fund balance report saying the majority of the revenue this month was from property taxes and was invested immediately. The State came through with the final payments from the remaining FY-11 outstanding mandated categoricals. A year ago at this time we were \$161,000.00 behind on prior year programs. He added however; we have not received anything on the mandated categoricals for this year. Currently we are waiting on \$125,000 for those programs. The expenditure summary, we have spent 24.5% of the budget so we are in line with the budget. On the investment summary/earnings analysis which is provided quarterly, we have four CD's this year and the remaining of our funds resides at the Durand State Bank. Both investments are approved by the State and school code as well as the Board policy. He stated due to banking regulations which restrict the number of withdrawals that can be made, he opened more CD's which will allow the District to make more frequent withdrawals in less amount so there is less tied up on the checking account which earns small return. There is also an analysis of bank collateral which has fallen behind. He stated the Bank President is working on obtaining more collateral for us.

He also provided an activity funds balance.

EXECUTIVE SESSION

Motion made by Mr. Sullivan, second by Mrs. Burdick to enter into executive session at 7:35 p.m. for:

1. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
2. Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16)
3. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes for semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(2)

Roll call vote: Brad Faulkner, aye; Amy Burdick, aye; Jeff McCoy, aye; Tom Sullivan, aye; and Sue Kinney, aye. All were in favor the motion carried.

The regular meeting adjourned at 7:25 p.m.

The Board returned to open session at 7:50 p.m.

ACTION ITEMS/PERSONNEL AND SITES/HIRING AND CONTRACT ACTION ITEMS/PERSONNEL AND SITES/HIRING AND CONTRACT ISSUANCE/DIRECTIVES

1. Motion made by Mr. Sullivan, second by Mrs. Burdick, to approve student #45846 be allowed to attend extra-curricular activities. Voice vote, all were in favor, motion carried.
2. Motion made by Mr. Sullivan, second by Mrs. Burdick to accept the resignation of Mr. Bill Shepard as the assistant wrestling coach. Voice vote all were in favor the motion carried.

3. Motion made by Mr. Sullivan, second by Mrs. Burdick to hire the following slate of candidates: Roll call vote: Amy Burdick, aye; Jeff McCoy, aye; Tom Sullivan, aye; and Sue Kinney, aye. All were in favor the motion carried.

Position	Candidate	Lane/Step	Salary
Winter Spirit Squad Advisor	Rixie Cornell	D/O	\$1,725.00
Volunteer HS Girls Basketball Coach	Chad Gassman	N/A	
Young Authors Advisor for 2011-2012	Desiree McCallips	E/O	\$ 291.00
Full-time Custodial Position	Coburn Broughton		\$ 9.00
Instruction Aide – Dolan Ed. Center	Neil Dornik		\$ 8.75

4. Motion made by Mr. Sullivan, second by Mrs. Burdick, to approve the review of the executive session minutes from September 12 and September 28, 2011. Roll call vote all were in favor, motion carried.

ADJOURNMENT

Dated: October 11, 2011

Sue Kinney
President

Amy Burdick
Secretary