

Dear Parents:

Durand School District will again be offering an “Extended Day Program” for elementary students. Gail Polizzi is the director of the program and works with the students. The program is available Monday through Friday from 3:15-5:15 as the attached information sheet details. Please read it carefully. Students may come for tutoring or after school care.

Please fill out the attached registration sheet giving attention to the phone and contact numbers we request. Also list the names of people other than you who may pick up your child. Send the completed registration sheet with your child to be given to the director on the first day they attend the program.

Students need to bring their own homework. The program will provide all other supplies.

We look forward to your participation in our program and welcome your comments and suggestions. Thank you!

Mr. Alberstett  
Elementary Principal

Gail Polizzi  
Director

**Durand Extended Day Program**  
**Durand School District #322**  
**248-2171 EXT. 124 or 123**  
**Director Gail Polizzi**

**General Information:** The program will operate Monday through Friday during the school year. The hours will be from 3:15-5:15 pm when school is in session. *There will be no program on early dismissal days (scheduled or weather related).* School closings are announced through our School Messenger system as well as on Rockford radio and television stations listed in your school handbook.

Elementary school age children will be eligible for the program. We must have a completed registration/emergency form so that we may contact you if needed. Please notify us of any change in phone numbers.

Snacks will be served before 3:30. Please notify us if your child has a special diet or foods he/she cannot have.

**Location:** The program operates in the school library. Please use west main door to enter and leave the building.

**Arrival and Dismissal:** Students will come to the Extended Day Program after dismissal of the school day and remain until released to those people you have indicated on the registration form. If someone else is to pick up your child, please notify the school by phone or in writing. The program will end at 5:15 sharp.

**Price and Payment:** The daily fee will be \$3.00/day per single child. Payments are due the Monday following the week of attendance. Make checks payable to Durand School District #322. Payments are to be received by the director and not paid in the school office. **FAILURE TO PAY MAY RESULT IN YOUR CHILD BEING REMOVED FROM THE PROGRAM!!**

**School rules apply during the program.**

**Withdrawal:** Please notify the director in advance of withdrawing your child from the program.

# Extended Day Program Registration

Durand CUSD #322

Date \_\_\_\_\_

Child's Name \_\_\_\_\_

Child's Age \_\_\_\_\_ Birthday \_\_\_\_\_

Teacher's Name \_\_\_\_\_ Grade \_\_\_\_\_

Parents' Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Father's Employer \_\_\_\_\_ Phone \_\_\_\_\_

Mother's Employer \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact(s) \_\_\_\_\_

Phone(s) \_\_\_\_\_

Medical problems of which we should be aware \_\_\_\_\_

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Other persons who may pick up your child

1. \_\_\_\_\_ Phone \_\_\_\_\_

2. \_\_\_\_\_ Phone \_\_\_\_\_

3. \_\_\_\_\_ Phone \_\_\_\_\_

Circle days when your child will be attending:

Monday    Tuesday    Wednesday    Thursday    Friday